

# Wall High School Attendance



Wall High School operates on a block schedule,  
alternating "A" days and "B" days.

## Each day consists of 4 blocks

- Block 1 begins at 7:20am and ends at 8:53am
- Block 2 begins at 8:58am and ends at 10:22am
- Unit lunch is from 10:22am until 11:04am
- Block 3 begins at 11:09am and ends at 12:33pm
- Block 4 begins at 12:38pm and ends at 2:02pm

# Late to School

- A student is considered late to school if they are not in their block 1 class by 7:20 am.
- A student must come to the main office to get a pass to class if they arrive after 7:20 am.
- Three (3) unexcused lates to a class will be counted as an absence from the class.
- Excused lates must be accompanied with an official note (please refer to the slide listing the reasons for an excused absence).
- Unexcused lateness for more than 30 minutes of the block will be considered an absence from that block.

# Disciplinary Action for Excessive Lates

- A student is allowed 5 unexcused lates per marking period (not to exceed more than 30 minutes late for the class, at which time the late will be considered an absence from the class)
- Fifth late: Student will receive a warning
- Sixth late: Central detention
- Eighth late: Two central detentions
- Tenth late: Saturday detention
- Twelfth late: Saturday detention
- Fourteenth late and each subsequent: Two days in school suspension

# Course Credit

A daily absence must be called in by a student's parent/guardian. This excuses a student for truancy, but does not excuse the absence for course credit.

- 1.25 credit course (Health) not to exceed 3 unexcused absences
- 2.50 credit course (half year courses) not to exceed 5 unexcused absences
- 3.75 credit course (Phys. Ed.) not to exceed 7 unexcused absences
- 5 credit course (full year) not to exceed 10 unexcused absences

## What is an "excused absence"?

- Medical or dental appointments, accompanied with official documentation
- Required attendance in court, accompanied with official documentation
- Visits to post-secondary educational institutions accompanied with official documentation (juniors and seniors only)
- Interview with an admissions officer of an institution of higher education, accompanied with official documentation
- Observance of religious holidays
- Driver's test
- Take Our Children to Work Day
- Death in the family
- Absences consistent with the Individuals with Disabilities Act (where appropriate with an IEP)

## What is considered a full day?

A full day of school is being in school from 7:20 am until the end of the school day, which is 2:02 pm.

The high school operates on a block schedule, so it is important to be in school for each of the four blocks of school.

### Examples:

A student arrives to school at 8:58 am. The student will be considered absent for block 1, but present for blocks 2, 3 and 4.

A student is picked up at 12:33 pm. The student is considered present for blocks 1, 2 and 3, but absent from block 4.

# Policy for Sports and Extracurricular Activities

- A student must be in school on days of practices, games and any other after school activities in order to participate.
- A student who arrives to school after the start of block 3 (11:09) will not be permitted to participate in any practices, games or after school activities.
- A student who leaves school early on the day of a practice, game or after school activity will not be allowed to participate that day.

*\*Extenuating circumstances and emergency situations will be given special consideration by administration.*



# Student Drivers Signing Out Procedures

## Students Under 18

A parent/guardian or someone listed under student contacts in Genesis must physically come to the school to sign the student out. A physical signature must be on file each and every time a student needs to leave school before the end of their scheduled school day.

*\*A parent/guardian or someone on the contact list is permitted to come into the school to sign the student out prior to their departure.*

*For example, the student needs to leave after block 3 at 12:33. A parent/guardian could come at 9:00 to sign the student out for the time they are permitted to leave, which, in this case, would be 12:33. The sign out sheet is located in the front of the building with security.*

# Student Driver's Signing Out Procedures

## Students 18 and Over

A parent/guardian must give permission for the student to sign themselves out, each and every time the student leaves prior to the end of their scheduled school day. An email must be sent to Tammy Berardo at [tberardo@wallpublicschools.org](mailto:tberardo@wallpublicschools.org) with the time and the reason the student will be leaving.

The student, once it is confirmed that they have been given permission to leave, will be required to sign the sign out sheet in the front of the building. Failure to follow these instructions will result in the student receiving a cut from the class in addition to other disciplinary action.

\*A student 18 years or older will need special approval from their Vice Principal to sign younger siblings out of school. This is only allowed in extreme circumstances.

## Student Drivers Leaving Through the Nurse

Regardless of age, all students being signed out through the nurse must have a parent/guardian or someone on their contact list in Genesis come to the high school to sign them out. Any student sent home by the nurse WILL NOT BE PERMITTED to drive themselves or walk home.